

**Hoover Area Chamber of Commerce
Presents the
Hoover City Schools
Employee of the Year Award for 2012**

Nominee and Position: _____

Department: _____

Supervisor: _____

Supervisor's Job Title: _____

Location: _____

Areas of Responsibility: _____

Nominator and Their Title: _____

Dates of Employment: _____

The nominee should have been a full time employee of the City of Hoover for at least three years. Each committee member assigning points through a point system as follows will determine the winner:

- | | |
|---|--------------------------|
| <i>(a) Day to Day job activities and responsibilities</i> | <i>35 Points maximum</i> |
| <i>(b) Community Involvement</i> | <i>25 Points maximum</i> |
| <i>(c) Special "above & beyond" activities</i> | <i>40 Points maximum</i> |

Please type your responses. Also, please limit your responses to one hundred (100) words or less for each question. You may answer on a separate sheet if you need more space – Please do NOT write on the back of any pages! Please limit total nomination pages to no more than five pages per nominee.

1. How does this nominee significantly exceed the requirements of their job description?

2. In what ways does this employee demonstrate an outstanding commitment to the welfare of the City of Hoover, Hoover City Schools, its businesses and its citizens?

3. What patterns or events have distinguished this nominee to the point that he or she might qualify as the most outstanding employee of the year?

4. What is the nominee's involvement in their own community (church, sports, school, civic group, other)?

5. What other information about this nominee would you like the selection committee to know?